

THE ARSHILE GORKY FOUNDATION  
1133 Broadway, Suite 1027  
New York, New York 10010

**CATALOGUE RAISONNÉ EXAMINATION PROCEDURES**

The Arshile Gorky Foundation (the “Foundation”) is researching and examining works that were purportedly created by Arshile Gorky (including paintings, sculptures and works on paper) to be included in its ongoing *Arshile Gorky Catalogue Raisonné* (the “Catalogue”). Owners of works purportedly created by Arshile Gorky are invited to submit such works for examination and consideration by the Foundation’s Advisory Panel (the “Advisory Panel”) for inclusion in the Catalogue. The following are the procedures that must be followed for a work of art to be considered by the Advisory Panel. Please note that your sending and the Foundation’s receipt of a submission pursuant to these procedures does not guarantee that a work will be included in the Catalogue or that the Foundation will render an opinion regarding the work.

The owner of a work submitted for examination and consideration must:

1. Submit all of the following materials:
  - (a) A completed “Description of Artwork” form downloadable at [www.arshilegorkyfoundation.org/foundation/artwork-submissions](http://www.arshilegorkyfoundation.org/foundation/artwork-submissions) (a failure to diligently, accurately, truthfully and in good-faith complete this form and provide all information requested may by itself result in the work not being included in the Catalogue);
  - (b) A high-resolution digital image of the front of the work (preferably 30MB or higher), or, if unavailable, at least two 8 x 11 inch color photographic prints. Additionally, images of the reverse of the work and up-close images of any important details, e.g., signatures, dedications and unique markings;
  - (c) Copies of all archival information in the owner’s possession pertinent to the work (e.g., letters, invoices, sale agreements, bills of sale, ownership history, exhibition history, bibliographic references).
2. Review, sign and return the Letter Agreement which will be provided to you after the Foundation receives the fully completed “Description of Artwork” form. An exemplar of that Letter Agreement is downloadable at [www.arshilegorkyfoundation.org/foundation/artwork-submissions](http://www.arshilegorkyfoundation.org/foundation/artwork-submissions).

3. The owner is responsible for insuring the work while the work is being transported to the Foundation, while the work is in the Foundation's possession and while the work is being returned to the owner. The work must be covered by a wall-to-wall, all risk, fine arts insurance policy for the value of the work as stated by the owner. The owner must provide the Foundation with a certificate of insurance evidencing such insurance coverage, which must include a provision under which the insurer expressly agrees to waive any and all claims against the Foundation (including subrogation) and lists the Foundation, its agents, representatives and employees, including the members of the Advisory Panel, as additional named insureds. The Foundation will have possession of the work until the Advisory Panel has completed its examination of the work.

4. The Foundation does not charge a fee for the examination of works. However, the owner is responsible for arranging and paying for all expenses related to the packing, shipping, storage and insuring of works.

The Foundation does not provide shipping recommendations. You may schedule your shipment through Crozier Fine Arts (525 West 20th Street, New York, New York 10011, tel: 212-741-2024, fax: 212-243-5209), ("Crozier") or through a shipping carrier of your choice. If you decide to use Crozier, note that: a) you must obtain an estimate from Crozier for any applicable charges for shipping, unpacking, packing, storage and customs; and b) that Crozier now requires prepayment prior to receiving the work.

5. The Advisory Panel must be able to perform a thorough examination of the work. You agree that the Foundation, the Advisory Panel or others at the Foundation's or Advisory Panel's direction may unframe any framed work to conduct the examination. For works on paper, please send the works unframed and unglazed (i.e., without glass). For paintings, please ensure that the work is sent unglazed. If the work is sent with glazing, you will be charged to have the glazing material removed.

6. Following the examination, the Advisory Panel will issue one of the following three determinations: a) that in its opinion the work is authentic and will be included in the Catalogue; or b) that in its opinion the work is not authentic and will not be included in the Catalogue; or c) that the Advisory Panel is unable to decide, with confidence, whether the work is or is not authentic and therefore will not be included in the Catalogue.

7. All inquiries to the Foundation relating to the *Arshile Gorky Catalogue Raisonné* must be in writing – preferably by email – addressed to the person named below.

*[Remainder of page intentionally left blank]*

Thank you for your interest in the *Arshile Gorky Catalogue Raisonné* and the Arshile Gorky Foundation.

THE ARSHILE GORKY FOUNDATION

By:  \_\_\_\_\_

Parker Field, Managing Director

[parker@arshilegorkyfoundation.org](mailto:parker@arshilegorkyfoundation.org)